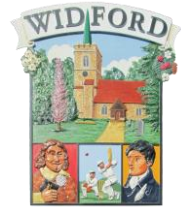


Widford Parish Council

Minutes of the Widford Ordinary Parish Council Meeting
Tuesday 5th November 2019 at 7.30pm in the Village Hall



PRESENT: Cllr Jill Buck, Chairman (JB); Cllr Carol Blackett (CB); Cllr Babs Edwards (BE);
Cllr Michael Ripsher (MR)

5 members of the public; Cllr Eric Buckmaster (arrived at 8.55pm)

Clerk: Colin Marks, Clerk to the Parish Council

The Chairman welcomed everyone and opened the meeting at 7.30pm

ACTION

19.085 Apologies for absence

1. Councillors: Cllr Paul Riddle (unwell) - apology accepted
2. Others: PCSO Leon de Bruyn

19.086 Declarations of Interest and requests for dispensations

1. Interests

Cllr Babs Edwards: as noted on the agenda, a non-pecuniary interest in respect of Playing Field matters, her husband being Treasurer of the PFMC.

Cllr Babs Edwards, Cllr Carol Blackett and Cllr Michael Ripsher have dispensations in respect of planning item 19.090.3.2 due to their properties being adjacent to the proposed development.

2. Dispensation requests: None received.

19.087 Minutes of the Ordinary Parish Council Meeting held on 3rd September 2019

It was unanimously **RESOLVED that the Minutes of the Ordinary Parish Council Meeting held on 3rd September 2019 were a true and accurate record.** The Chairman signed the Minutes.

JB/Clerk

19.088 Police report

In the absence of PCSO Leon de Bruyn, the Chairman read the following report that he had sent:

One reported incident since the September Council meeting:

1 x theft from motor vehicle parked at the village hall. Suspects left in unknown direction.

There were no reported Halloween incidents in the parish.

The Chairman added that according to OWL, a bicycle was stolen on 29th October from the roof rack of a car parked in Lambs Gardens .

19.089 Chairman's announcements: None

19.090 Planning

1. New Applications:

3/19/1922/LBC Church Barns: Alterations for change of use to B1 and residential. **RESOLVED to make no comments**

3/19/1920/VAR Church Barns: Variation to Condition 3 alterations to change of use. **RESOLVED to make no comments**

2. Decision Notices. The following were noted:

3/19/0547/LBC Church Barns: Change of use to B1 and residential **WITHDRAWN**

3/19/0017/VAR Variation to Condition 3 alterations to change of use **WITHDRAWN**

3/16/1169/FUL 9 Benningfield Road: Continued use for childminding **GRANTED**

3/19/1483/FUL Land adj to 3A Benningfield Road: build one 2-storey dwelling **REFUSED**

3/18/1668/FUL The Green Man: Development **APPEAL ALLOWED**

3/18/2518/FUL Land adj to Widford Rise: Erect 2 x 4-bed dwellings. **APPEAL DISMISSED**

3/19/1902/FUL The Old orchard, Abbots Lane: Two-bed bungalow **DECISION AWAITED**

3/19/0213/FUL The Pavilion, Bell Lane: Ref19/00117/REFUSE **APPEAL DECISION AWAITED**

3. Other planning matters, including items received too late for the agenda

1. Late planning applications: NONE

2. Adams Farm & Priory Farm proposed development: Nothing further reported

3. FOI request made to EHC Planning re the Adams Farm development: Still awaited.

Clerk's note: E HDC's response was received on 6th November, the day after the meeting.

Only three contacts were revealed, two of which were minor in nature and the details of a third were withheld under Section 43 of the FOI Act.

Clerk

19.091 Finance

1. Report of the Council's finances for 28 August to 30 October was received (Appendix A)

| Finance Summary from 28 August to 30 October | £ |
|--|-------------------------|
| Opening bank balance 28 August | 21,412.24 |
| Plus: income to 30 October | 8,850.04 |
| Minus: expenditure to 30 October | 1,819.50 |
| Minus presented August cheque 1235 | <u>480.00</u> |
| Balance available to Council at 30 October (cashbook balance) | 27,962.78 |
| Plus unpresented cheques 1232, 1240, 1243, 1244 | <u>260.00</u> |
| Bank balance: reconciled with bank statement at 30 October | <u>28,222.78</u> |

Reconciliation of the Accounts to the bank statements was noted and it was unanimously

RESOLVED that the Accounts Statement be accepted.

Clerk

The Clerk noted that there had been an unauthorised direct debit set up by an unknown company in Peterborough that had take three payments of £17 from the account. This had been taken up with the NatWest fraud department who raised a D/D indemnity and reinstated the £51.

2. Cllr Michael Ripsher, as a non-signatory member, signed the accounts sheet and bank statement to verify reconciliation.

3. Budget vs performance to 30 October 2019

The Clerk provided a detailed statement of the budget vs actual financial position to 30th October. Income and expenditure are broadly in line with budget expectations. It was unanimously

RESOLVED to accept the financial statement.

Clerk

4. List of payments. It was unanimously **RESOLVED to approve all the payments as listed:**

Clerk

All expenditure made under the General Power of Competence

| Date | Payee | Item | £ | Chq |
|---------------------------------|-------------------------|--|--------------|------|
| 22/9 | J English | Litterpick September | 116.00 | S/O |
| 25/9 | Clerk | Salary September | 374.20 | 1241 |
| 25/9 | HMRC | PAYE 2 nd Quarter, July-September | 273.40 | 1242 |
| 6/10 | Widford Playing Field | Donation to October event | 40.00 | 1243 |
| 22/10 | J English | Litterpick October | 116.00 | S/O |
| 22/10 | British Legion | Poppy wreath | 50.00 | 1244 |
| 28/10 | Clerk | Salary October | 360.00 | 1245 |
| 1/11 | Mrs C Parrott | Closed Churchyard 4 of 4 | 240.00 | S/O |
| 5/11 | Clerk | Expenses Sept/October | 53.45 | 1246 |
| 5/11 | Petty cash (Clerk) | Petty cash Sept/October | 7.32 | 1247 |
| 5/11 | ICO | Data Protection renewal fee | 40.00 | 248 |
| 5/11 | Citizens Advice Service | Donation | 100.00 | 249 |
| 5/11 | Imperative Training Ltd | Defib Shop: AED service | 198.60 | 1250 |
| Recoverable VAT included | | | 33.10 | |

The cheques were signed at the end of the meeting.

Clerk

19.092 Correspondence

The list of correspondence was noted as it appeared on the Agenda:

- Parishioners: re hedge and filled-in ditch that could help provide water for the allotment.
- Parishioners: re Green Man appeal
- HAPTC/NALC: re Website Accessibility Regulations: consultation
- Parishioner: re rights of vehicular access along Levenage Lane (19.094.2.3)

- The Chairman had received a letter from a parishioner complaining about rubbish being dumped on his property (fly tipped).

19.093 Village Reports

1. Village Hall and archive

CB

- There was no action report. The coffee morning was a success. Photos are being sought for next year's village calendar.

2. Playing Field

MR

- The Halloween evening event was a success.
- Biffa are being approached for a grant application to improve the play area.
- The Boxing Day hockey event will again take place and will hopefully be good fundraiser.
- National VE Day is being considered for a community event. The Parish Council said it would be interested in joining in the arrangements. Cllr Ripsher to take forward with the PFMC.
- Broken dog bin: A replacement is in hand.

MR

MR

Clerk

3. Allotments

BE

1. **Affinity Water provision:** In abeyance, subject to a successful alternative. See next item.
2. **Alternative water supply solutions**
Mr Ian Brett submitted his proposed water provision solution and the prototype had been seen by councillors. Concerns have been expressed about H&S duties and maintenance and it was **RESOLVED to trial it for a year, subject to the concerns being overcome and the scheme being examined and safety-approved by a water engineer.**

4. Closed Churchyard:

Weed control along the church entrance footpath is in hand awaiting suitable weather conditions.

Clerk

Cllr Eric Buckmaster arrived at 8.55pm

19.094 Highways, footpaths and byways

1. Footpaths, footways and kerbs.

1. **FP6 Reinstatement:** The FP was reinstated but since the crop has been harvested, the field will be ploughed and the FP will then have to be reinstated again.
2. **FP18 hedge by the allotments:** The hedge is overgrown and work has been put in hand to have it trimmed back.

Clerk/JB

Other:

- A parishioner had enquired about the status of the bridleway along Levenage Lane and beyond and whether vehicles can legally drive along the Lane. It is not a BOAT and the parishioner was referred to the PRow Officer since the County's Definitive Map team are the only ones who can answer the question.
- It was agreed that a safety barrier to the ditch needs to be installed near the allotments entrance. The land owner should be determined and permission sought.

2. Highways

1. **Parish SID:** Nothing reported
2. **Bus shelter repair:** Still waiting for the contractor to complete.
3. **Levenage Lane/Hunsdon Road scheme:** The "pinch point" outside Ainsborough Cottages and Primrose View is still in hand with the developer.

3. Other parish concerns

1. Two suggestions were made at the September PC meeting:
 - (i) Welcome packs: It was thought that existing arrangements by parishioners through the magazine and the church adequately cover the need.
 - (ii) Summer event: National VE Day in conjunction with the PFMC. Cllr Eric Buckmaster said he would support with a £500 Locality grant if applied for. See 19.092.3 above.

3. Other matters raised:

- The inner part of the litter bin by the bus stop has rotted away. It was agreed to order a new litter bin with a hood. The Chairman agreed to send the Clerk a photo for reference.

JB/Clerk

- The Chairman mentioned that a parishioner might be able to repair the bench by the bus stop and also possibly fix the loose roof shingles. These to be followed up. **JB**

19.095 Reports by County and District Councillor

Cllr Eric Buckmaster briefly reviewed his County and District report for November. He asked the Clerk to send him a copy of the Planning Inspector's report on the Green Man.

Clerk

19.096 Urgent matters received too late for inclusion on this agenda: None raised

At 9.20pm the Meeting was suspended for parishioners' comments.

No comments were made

The meeting was restored to order at 9.25pm

19.097 Items for future agendas

None raised, other than those raised during the meeting.

Clerk

19.098 Date of next Parish Council meeting

Tuesday 14th January 2020 at 7.30pm in the Village Hall

JB/Clerk

There being no further business, the Chairman thanked everyone for attending and closed the meeting at 9.25pm.

Signed.....Dated.....